

Maryland Educational Media Organization

THE MAE I. GRAHAM AWARD for EXEMPLARY LIBRARY MEDIA PROGRAMS

The Maryland Educational Media Organization is proud to sponsor the Mae I. Graham Library Media Program of the Year Award. During this award year (2006-2007) **elementary schools** are eligible to apply. A school which can demonstrate that it has an outstanding library media program may enter. LEAs are encouraged to nominate schools in their districts for consideration and are not limited to one entry. The written narrative should parallel Chapter 3 of **Information Power: Building Partners for Learning** and should show evidence of Learning and Teaching (Chapter 4), Information Access and Delivery (Chapter 5) and Program Administration (Chapter 6).

The Mae I. Graham Award Committee will read and discuss each application and select a maximum of six schools to visit. Further documentation of various media services will be requested of those schools chosen for visitation. Guidelines for this additional information will be provided at the time of notification.

The winning school will receive a set of Black Eyed Susan books (grade level appropriate), a \$500.00 award for your school library media center and a commemorative plaque. The LMS will serve on the Mae I Graham committee and will present at the following year's fall MEMO conference.

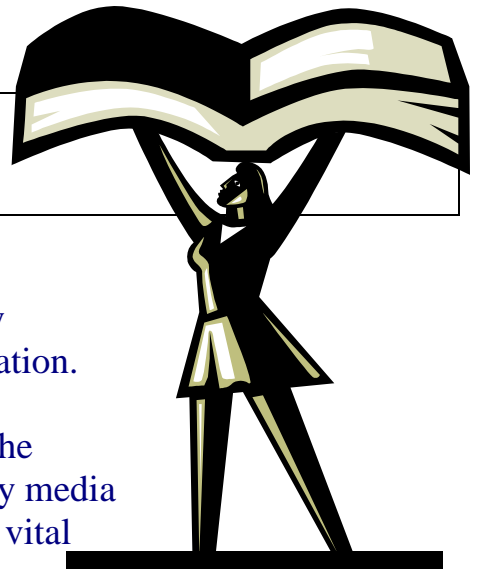
The award will be given at the Fall 2007 MEMO conference with possible honorable mentions going to library media programs that demonstrate specific exemplary aspects such as public relations, reading guidance and promotions, technology implementation or volunteer programs.

Schools selected for visitation will be notified by the end of April 2007 and a mutually agreeable date will be determined for a visit by the committee during May of 2007. If you have any questions, please contact Robin Laird at Centreville Middle School 410-758-0883 or by email: lairdr@qacps.k12.md.us.

All applications are due by **April 1, 2007** and should be mailed to:

Robin Laird
School Library Media Specialist
Centreville Middle School
231 Ruthsburg Road
Centreville, MD 21617
410-758-0883 Phone
410-758-4447 Fax
lairdr@qacps.k12.md.us

The Mae I. Graham Award - Who was Mae I. Graham?



In 1977 the Maryland Educational Media Organization established an award to honor Mae I. Graham, the first library media supervisor for the Maryland State Department of Education.

Mae was a strong, determined and very personable leader in the school library media field. Her vision of integrating the library media program into the school curriculum became a reality with her vital contributions to the development of the 1969 Standards for School Media Programs. Those standards were pivotal to our profession and Mae worked hard at both the national and local levels to encourage the acceptance of the philosophy behind the words.

Mae died in 1983 and had the pleasure of presenting the Mae I. Graham Award to the recipients during the last few years of her life. She is remembered as a dynamic woman with a keen sense of humor who was willing to take great risks to further the profession she loved.

The Mae I. Graham Award is given annually on a rotating basis to elementary, middle and high schools recognizing excellence in library media programs. A representative committee receives applications from schools across the state and this is followed by an on-site visit by the committee members. The overall objectives of the award are:

- To emphasize the importance of school library media programs as an integral part of instruction and curriculum for quality education.
- To demonstrate the vital nature and fundamental value of exemplary school library media programs in the personal and social development of students.
- To underline the indispensable role of professional staff in providing library media services.
- To foster citizen understanding and stimulate continued community support for school library media program growth.

The winning school receives a set of Black Eyed Susan books (grade level appropriate), a \$500.00 award for their school library media center, and a commemorative plaque. The LMS will serve on the Mae I Graham committee and will present at the following year's fall MEMO conference.

A Narrative Description for the Mae I. Graham School Library Media Program of the Year

Please write a succinct narrative limited to 3-5 pages describing your library media program using the areas outlined below as a guide. These areas were adapted from **Information Power: Building Partners for Learning**, Chapters 3-6. Please refer to the guidelines in these chapters when writing your narrative.

I. Collaboration, Leadership, and Technology (Chapter 3)

- Please provide a 1-2 page resume.
- Describe how you have been able to collaborate with your staff.
- Include samples of communication with school staff, parents and community.
- Give details of how you have incorporated instructional and informational technologies into your program.

II. Learning and Teaching (Chapter 4)

- Explain the instructional aspect of your library media program.

III. Information Access and Delivery (Chapter 5)

- Describe the scope of the collection, collection development policy and plan, organization maintenance and circulation of equipment and resources, and information access beyond the school.
- Describe how the library media center facilities in your school provide the space for the materials, equipment and services needed to achieve the mission, goals and objectives of your library media program.

IV. Program Administration (Chapter 6)

- Include your school system's vision/mission, your school's mission statement, your library media program's mission statement and goals.
- Please include number of certified library media specialists, paid technical/clerical adult volunteers, and student volunteers.
- Please include a budget that indicates sources of funding and describe the local budgeting process.
- Attach a copy of your most recent state report to represent the inventory figures for your library media center.

Mae I. Graham Application Form

Name of School System: _____

Name of School: _____

Principal: _____

Library Media Specialist: _____

School Address: _____

School Phone Number: _____ Fax: _____

E-Mail Address: _____

School Enrollment: _____ Number of Teaching Staff: _____

Number of Instructional Support Staff: _____

Library Media

Supervisor: _____

Address for above: _____

Phone: _____ Fax: _____

Superintendent or Designee date

School Library Media Supervisor date

Principal date

Library Media Specialist date

* Attach 3 copies of the narrative description using the guidelines provided